



908 W. GORDON AVE., STE. #3
LAYTON, UTAH 84041
(801) 547-8133

July 28, 2020

City of Sparks
Fire Department
1605 Victorian Avenue
Sparks, Nevada 89431
Phone: (775) 353-2261

Attention: Chris McCubbins, Division Chief/Fire Marshal

Subject: Professional Services Contract – Dated August 24, 2020

Mr. McCubbins:

West Coast Code Consultants, Inc. (WC³) has truly enjoyed working with the City of Sparks over the past several years. It is our understanding that the current purchase order to assist the Fire Department with plan review services expired on June 30, 2020. With that said, we have been asked to provide an estimate of what the fees for the coming fiscal year might be for City Council approval.

I have reviewed the existing contract between the City and WC³ and do not feel there is any need to change the fees or other terms and conditions in the contract. It is also my understanding that the City expects the amount of work shared with our office to be increased in the coming year. With these items in mind, we estimate that the WC³ fire plan check fees for the period of July 2020 through June 2021 will be on the order of **\$150,000**.

Please feel free to call or email me should you have any questions or require any additional information.

Sincerely,

Chris Kimball, PE, MCP, CBO
Vice President